Occasional Care Policy

Occasional care will be available terms 2, 3 and 4 each year for children who are registered to begin kindergarten the following year and who are toilet trained.

Children can access one session per week on a Tuesday, Wednesday or Thursday from 900a.m. to 12 noon. Sessions are only available if enrolment numbers allow and are dependent on the events at the kindergarten.

Bookings need to be made on a weekly basis and as the name suggests is for occasional attendance. If all spots are taken for that day parents will need to choose an alternative day or wait until the following week.

Occasional care is a non-funded program therefore the cost for each session will be $30-00, which must be paid on the day that the service is used. This fee allows us to employ an extra staff member to support the program. The kindergarten does not hold cash, so change is not available.

An enrolment form must be completed and left at the kindergarten prior to children attending occasional care to provide us with emergency information.

No additional support is available for children with special needs.

All children must be toilet trained. If a child is not managing with the service, the Director reserves the right to suggest that the family holds off for a little while.

Occasional care cannot disadvantage the learning for the fulltime kindergarten attendees.

Your child will need a piece of fruit, a water bottle and a change of clothes. Thongs must not be worn at kindy.

Families should read our information and policy book to familiarise themselves with kindy policies and routines.

Review – The Occasional Care Policy will be reviewed biannually, by a process jointly involving staff and the Governing Council.

This policy was ratified by Governing Council 2016 and will be reviewed in 2018 or as required if earlier.